Reporter Resume sample

Your Full Name

Sender’s Mailing Address

Sender’s Phone Numbers

Sender’s Email Address

**Professional summary**

* Highly talented, motivated, determined news reporter with extensive experience in reporting high-tech news.
* Over 10 years of researching, organizing, and writing editorial scripts for recordings and live on-air performances.
* Maintain relationship with public officials and business leaders.

**Work Experience**

News Reporter may 2015-may2016

Name of organization

Thoroughly able to translate a single story, idea and formulate into compelling news stories by researching and congregating facts, writing the story and reporting live during a newscast for thousands of viewers daily.

* Organized marketing and promotional content for production.
* Developed and implement pre-production, production, post-production scheduling and budgeting.
* Maintained excellent working relationships with all members of production team, and coaches and athletes.
* Used social media to promote stories and special projects.
* Obtained and analyzed public data on a daily basis.
* Information culled from a number of sources.
* Regularly featured in state-wide newscasts.
* Yield concise and accurate stories on deadline.
* Leveraged twitter to engage readers in an interactive format.

**Education**

Stanford University, Stanford, CA

* Bachelor of arts in journalism