Resume Sample for Architecture

Jennifer buffet

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**Professional summary**

* Reliable and focused architectural engineer with a strong record of individual and corporate client satisfaction.
* Broad and deep expert knowledge of every aspect of building construction planning and execution.
* Adept at handling multiple projects simultaneously and bringing them to completion ahead of deadline and under budget.

**Core Qualifications**

* Outstanding experience in engineering and architectural industries.
* Excellent knowledge of building construction materials and sales.
* Good familiarity with various building materials including glass coatings and sealants.
* High proficiency with 2D and 3D CAD tools.
* Sound Operational knowledge of CAD program drafting techniques.
* Superior ability to visually communicate ideas to clients.
* Exception problem-solving and communicational skills.

**Experience**

Architectural Engineer 2008 present

Xyz Logic Corporation California, US

* Performed field work inspections on a regular basis.
* Analyzed field project documentation packages.
* Designed and submitted monthly project status reports in real estate staff meetings.
* Assisted account officers with preliminary project plans and budgets.
* Assessed collateral properties for construction loans.

Architectural Engineer 2004-2008

Xyz solutions California, US

* Designed all project drawings and blue prints.
* Conducted material quantity analysis on a regular basis.
* Presented drawings and specification documents for client approval.
* Collated client requests with respect to project material design and specifications.

Education

Bachelor’s Degree- Architectural Engineer 2004

University of California, US