Civil Engineer Resume sample

Your Full Name

Sender’s Mailing Address

Sender’s Phone Numbers

Sender’s Email Address

Middle Level Assignments- Project Management/ Construction Management

Qualified professional with Degree in construction Engineering, managing Day-To-Day operational aspects of projects by applying methodologies that enforce project standards and minimize exposure and risks on projects.

Core Competencies

* Project Management
* Layout & Design
* Quality Control
* Site Engineering
* Surveys and Estimation
* Quality Control
* Highway Design
* Procurement and Construction
* Budget and forecasting
* Client Relationship Management

Professional Experience

Xyz Company, some town

Engineering firm serving government and commercial clients

Intern, civil Engineering group, 2008-2010

* Assisted civil engineers on several key government projects involving roadway designs and improvements, solution easing traffic congestion and replacement of deteriorating bridges.
* Handled cost-of-materials estimations, report and document tracking, project documentation, on-site project visits, invoice/ agreement verification and building permit applications.
* Gained experience in blueprint reading, as well as preparation of maps and plans.

Xyz Company, some town

Worked in telesales throughout college to help finance education

Sales representative, 2005-2007

* Cold-called small business owners to sign new accounts for Xyz Company’s print advertising service.
* Cultivated excellent relationships throughout assigned territory.

Education

 Bachelor of Science in civil engineering, 2003-2007

University of California